

## **Technical and Professional Communication Minor**

18 Credit hours

Not available to those pursuing an English Studies BA

The 18-credit undergraduate minor in Technical and Professional Communication (TPC) features a rigorous, condensed curriculum that prepares students to face workplace realities upon graduation with a solid foundation. The three required courses offer core knowledge in the field, from which students can develop skills as writers and editors while also getting a survey of the opportunities available to them in technical and professional communication. The range of elective courses in the minor prepares students for multiple workplace genres, ethical considerations, and technologies in 21st-century technical and professional communication workplaces. Students receiving the minor must complete a TPC internship, which allows students to apply both the theory and practice of workplace standards and outputs while interning at an organization, typically a local one in Albuquerque, with significant writing, editing, and multimodal communication needs.

| <b>Minor Course Requirements</b><br>(18 required total; at least 9 credit hours must be taken at 300-level or above) | <b>Credits</b> |
|----------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Required Courses</b>                                                                                              |                |
| ENGL 2210, Professional and Technical Communication                                                                  | 3              |
| ENGL 2220, Introduction to Professional Writing                                                                      | 3              |
| ENGL 417, Editing                                                                                                    | 3              |
| <b>Elective Courses (6 credits chosen from the following)</b>                                                        |                |
| ENGL 2110, Traditional Grammar                                                                                       | 3              |
| ENGL 2120, Intermediate Composition                                                                                  | 3              |
| ENGL 319, User-Centered Design and Usability                                                                         | 3              |
| ENGL 320, Topics in Advanced Expository Writing                                                                      | 3              |
| ENGL 413, Scientific, Environmental and Medical Writing                                                              | 3              |
| ENGL 414, Documentation                                                                                              | 3              |
| ENGL 418, Proposal and Grant Writing                                                                                 | 3              |
| ENGL 419, Visual Rhetoric                                                                                            | 3              |
| ENGL 420, Topics in Professional Writing                                                                             | 3              |
| ENGL 441, English Grammars                                                                                           | 3              |
| ENGL 442, Major Texts in Rhetoric                                                                                    | 3              |
| <b>Required Capstone</b>                                                                                             |                |
| ENGL 499, Internship                                                                                                 | 3              |

### **From the UNM Catalog**

Requirements:

- ENGL 2210, 2220, and 417, and the Required Capstone, ENGL 499;
- 6 credits chosen from ENGL 2120, 2110, 319, 320, 413, 414, 418, 419, 420, 441, 442, or approved courses offered in other departments.
- At least 9 credit hours must be in courses numbered 300 and above.