

## **Technical and Professional Communication Certificate**

15 credit hours

Available to all UNM undergraduate majors

**\*\*English Studies majors may complete the Certificate by taking four extra courses in their major\*\***

The undergraduate certificate in Technical and Professional Communication is a rigorous, transcribed course of study for students who want to explore the field of technical and professional communication. The required courses offer a foundation through which students can develop skills as writers and editors while also getting a survey of the opportunities available to them in technical and professional communication. This certificate is particularly appropriate for students in STEM who would like to add credentials in Technical and Professional Communication to their transcripts. The elective courses invite students to hone their writing in one of several courses designed to offer students a taste of what a 21st-Century technical and professional communication professional can expect. Students are then expected to put their skills to work in one of two capstone courses designed to give them experience as writers, editors, or tutors.

| <b>Certificate Course Requirements</b><br>(15 required total) | <b>Credits</b> |
|---------------------------------------------------------------|----------------|
| <b>Required Courses</b>                                       |                |
| ENGL 2210, Professional and Technical Communication           | 3              |
| ENGL 2220, Introduction to Professional Writing               | 3              |
| ENGL 417, Editing                                             | 3              |
| <b>One course (3 credit hours) chosen from the following</b>  |                |
| ENGL 319, User-Centered Design and Usability                  | 3              |
| ENGL 320, Topics in Advanced Expository Writing               | 3              |
| ENGL 413, Scientific, Environmental and Medical Writing       | 3              |
| ENGL 414, Documentation                                       | 3              |
| ENGL 418, Proposal and Grant Writing                          | 3              |
| ENGL 419, Visual Rhetoric                                     | 3              |
| ENGL 420, Topics in Professional Writing                      | 3              |
| ENGL 441, English Grammars                                    | 3              |
| <b>Required Capstone</b>                                      |                |
| ENGL 499, Internship                                          | 3              |

### **From the UNM Catalog**

Requirements:

- ENGL 2210 (or the Writing & Speaking Core Curriculum Equivalent from another institution), ENGL 2220, and ENGL 417;
- One course chosen from ENGL 319, 320, 413, 414, 418, 419, 420, 441;
- Required capstone: ENGL 499.